

<b>Organisation:</b>	World Boxing
<b>Reports to:</b>	President & Executive Board of World Boxing
<b>Direct Reports:</b>	<ul style="list-style-type: none"> <li>TBC</li> </ul>
<b>Location:</b>	Lausanne, Switzerland
<b>Position:</b>	Full-Time (38 hours per week)

<b>Overview of the Role</b>	<p>World Boxing is a non-profit international organisation administering Boxing (the sports of Olympic-style boxing, Adaptive boxing and E-sport boxing). Boxing can trace its roots back to the original Olympic Games, developed through the 19<sup>th</sup> century and has been included in the modern Olympic Games since 1904.</p> <p>Headquartered in Lausanne, the Federation currently has 111 National Federations. World Boxing is currently looking for a new General Secretary.</p> <p>The Secretary General (SG) will play a vital role in the organisation of World Boxing. In coordination with the President, the Secretary General will provide leadership and management skills to implement a strategy that achieves the vision, mission and objectives of World Boxing. Reporting to the President and the Executive Board of World Boxing, the SG will ensure effective governance, operational excellence and alignment with the Olympic Charter. World Boxing is seeking a leader with significant experience and understanding the strategy of the organisation and revenue generation and international landscape.</p>
<b>Key Stakeholders</b>	<ul style="list-style-type: none"> <li>International Olympic Committee (IOC)</li> <li>National Federations (who are members of World Boxing)</li> <li>World Boxing Partners (listed on World Boxing website)</li> </ul>

<b>Key Responsibilities</b>	<p><b>Strategic Leadership &amp; Governance</b></p> <ul style="list-style-type: none"> <li>Implement the strategic direction set by the Congress and Executive Board.</li> <li>Oversee the preparation and execution of action plans aligned with the Federation's mission.</li> <li>Ensure compliance with the Olympic Charter, Federation statutes, and international sports regulations.</li> <li>Prepare agendas and minutes for Executive Board and Congress meetings.</li> <li>Provide regular reports on the Federation's activities, financial status, and strategic initiatives.</li> </ul> <p><b>Operational Management</b></p>
-----------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

	<ul style="list-style-type: none"> <li>• Manage the Federation's headquarters, with the scope and remit of the policies and objects approved by the Executive Board.</li> <li>• Supervise and develop a diverse team of staff and volunteers.</li> <li>• Manage World Boxing's resources in terms of finance, tax, human resources, risk and facilities within the approved budget, ensuring financial sustainability and accountability.</li> <li>• Manage human resources, hiring, dismissing, determining day to day work programmes and the general conditions of World Boxing staff, consultants for external contractors</li> <li>• Implement digital transformation initiatives to enhance operational efficiency.</li> <li>• Coordinate logistics for international events, including the Olympic Games and World Championships.</li> </ul> <p><b>Stakeholder Engagement &amp; Representation</b></p> <ul style="list-style-type: none"> <li>• Represent the Federation in international forums, including the International Olympic Committee (IOC), other International Federations (IFs), and governmental bodies.</li> <li>• Cultivate and maintain relationships with sponsors, media, and other key partners.</li> <li>• Advocate for the Federation's interests in global sports policy discussions.</li> <li>• Promote the Federation's values of inclusivity, sustainability, and integrity.</li> <li>• Ensure that World Boxing consistently presents a strong, transparent, positive public relations image to the Boxing community, Olympic family, partners, international media and external stakeholders.</li> </ul> <p><b>Legal &amp; Ethical Oversight</b></p> <ul style="list-style-type: none"> <li>• Ensure adherence to anti-doping regulations, safeguarding policies, and ethical standards.</li> <li>• Oversee the implementation of integrity programs and compliance mechanisms.</li> <li>• Manage legal affairs, including contracts, disputes, and intellectual property rights.</li> </ul>
<b>Criteria</b>	<p><b>Qualifications and Experience</b></p> <ul style="list-style-type: none"> <li>• Advanced degree in Sports Management, Business Administration, Law, or a related field.</li> <li>• Minimum of 5 years of senior management experience, preferably within international sports organizations.</li> <li>• Proven track record in strategic planning, financial management, and team leadership.</li> <li>• Fluency in English; proficiency in additional languages is advantageous.</li> <li>• Willingness to travel internationally as required.</li> </ul> <p><b>Personal Attributes</b></p> <ul style="list-style-type: none"> <li>• Visionary leadership with a passion for the Olympic Movement.</li> <li>• Exceptional communication, negotiation, and interpersonal skills.</li> </ul>

	<ul style="list-style-type: none"><li>• Strong analytical and problem-solving abilities.</li><li>• Commitment to diversity, equity, and inclusion within the organization and the sport.</li></ul> <p><b>General</b></p> <ul style="list-style-type: none"><li>• Holds a current background Check</li><li>• Ability to obtain a working visa (if not already based in Switzerland)</li><li>• Comply with all policies set down by World Boxing and ensure that they are implemented as appropriate.</li></ul>
--	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**Application process:**

All candidates interested in applying for this role should email a copy of their curriculum vitae (CV) and a covering letter explaining their suitability for the role to Dinah Glykidis, Vice President, World Boxing, at [dinah.glykidis@worldboxing.org](mailto:dinah.glykidis@worldboxing.org).

**The closing date for applications is 23:59 CET Sunday 13 July 2025.**