

Coaches Commission Terms of Reference

1. Establishment and Commencement

1.1. The World Boxing Coaches Commission (“Commission”) is a consultative, temporary body of World Boxing, established in accordance with Article 10.7 of the World Boxing Statutes.

1.2. These Terms of Reference for the Coaches Commission are made in accordance with Article 10.7 of the World Boxing Statutes. They were approved by the World Boxing President on July 24, 2024 and are effective from that date.

1.3. In accordance with Article 10.9. of the World Boxing Statutes, the term of office of the members of the Commission shall expire when it is dissolved, or has completed its mandate, except as otherwise provided by the Executive Board.

2. Composition

2.1. The composition of the World Boxing Coaches Commission is determined by Articles 10.7 and 10.8 of the World Boxing Statutes, which dictate that:

2.1.1 The members of the Commission, including the Chair, are decided by the Executive Board,

2.1.2 The Executive Board can remove, replace, or add members of the Commission.

2.2. The Commission is supported by respective World Boxing staff members.

3. Role

3.1. The role of the Commission is to provide expertise and advice to the Sports and Competition Committee and the Executive Board, focusing on:

3.1.1. all relevant World Boxing rules, policies, and processes from the Coaches’ perspective,

3.1.2. the voluntary certification, development, and education pathways for Coaches, with the goal of ensuring the highest technical and integrity standards at World Boxing competitions, and

3.1.3. the most effective ways to engage the global community of boxing Coaches, with the goal of promoting and ensuring support for the World Boxing mission and principles.

4. Responsibilities

4.1. The responsibilities of the Coaches Commission are set out below.

4.2. To formulate recommendations to the Sports and Competition Committee and the Executive Board on the matters outlined in Article 3 of these Terms and Reference.

4.3. To review National Federation proposals and where appropriate make own proposals to the World Boxing Competition Rules and other Regulations.

4.4. To review the programmes, formats, qualifications and criteria for World Boxing competitions and where necessary for the boxing competitions at multisport events.

4.5. To carry out such other tasks and activities relating to the Coaches Commission's roles and responsibilities as may be requested by the President or the Secretary General.

5. Duties

5.1. In undertaking any work in connection with the Coaches Commission, each Commission member will act solely for the benefit and in the best interests of World Boxing.

5.2. Commission members will attend each meeting of the Coaches Commission (in person or using technology) unless excused by the Chairperson. Each Commission member shall actively participate in Commission meetings and in matters undertaken by the Commission between meetings. Commission members must be adequately prepared for each meeting in order to participate effectively and constructively.

5.3. Coaches Commission members are World Boxing Officials, who are bound by the Code of Ethics, Code of Conduct, Statutes, judicial procedures and other Rules and Regulations of World Boxing. This includes abiding by principles of conduct related to integrity, equality, dignity, good faith, conflicts of interest, benefits, and neutrality.

6. Reporting

6.1. The Chairperson of the Coaches Commission, as part of the Sports and Competition Committee, will provide reports to the Sports and Competition Committee on a regular basis, either orally or in writing, including using technology, as requested by the Sports and Competition Committee Chair.

6.2. The Chairperson of the Coaches Commission may be asked to provide a report on the work and activities of the Coaches Commission to Congress.

7. Meetings and Procedure

7.1. The Coaches Commission will undertake its work at Commission meetings and in between, as is necessary to fulfil its responsibilities.

7.1.1. The Coaches Commission should meet at least two times each year. At least once in person and otherwise using technology (e.g. video conferencing).

7.1.2. World Boxing staff, in consultation with the Chairperson of the Coaches Commission will set the meeting schedule and agendas.

7.1.3. It is the role of the Commission Chairperson to ensure sufficient notice is given and the appropriate information for that meeting is sent to members prior to the meetings.

7.3. In addition to Commission members:

7.3.1. The Secretary General can attend Commission meetings.

7.3.2. World Boxing staff will attend all meetings of the Coaches Commission and will be included in all work of the Commission undertaken between meetings.

7.3.3. Where required, other persons with suitable expertise may be invited by the Chairperson or Secretary General to attend meetings to provide information or advice on a specific item of business at a meeting

7.4. The Commission Chairperson will chair all meetings unless they are unavailable or recused, in which case the Deputy Chairperson will chair the meeting or part of the meeting. If neither the Chairperson or the Deputy Chairperson are available, the Chairperson may appoint another member of the Commission to chair the meeting or part of the meeting.

7.5. The **quorum** for meetings and decisions of the Coaches Commission will be a majority of the total number of members, including the Chairperson of the Commission.

7.6. The **decisions** of the Coaches Commission should generally be made by consensus. If a consensus cannot be reached and a vote is required, each Commission member will have one vote. Voting by proxy is not permitted. A majority of votes in favour of an action by those Commission members present at a meeting, is required for it to be passed. In the event of an equality of votes, the Chairperson will have both a deliberative and a casting vote. It should be noted that all votes are non-binding on the Executive Board.

7.7. **Minutes** for each meeting of the Coaches Commission will be taken. One person will be responsible for taking the minutes during the meeting. The minutes will be finalised in consultation with the Chairperson and sent to Competition Commission members within a maximum of one (1) month of the meeting. Any amendments to the Minutes will be agreed at the next meeting of the Coaches Commission and will be noted accordingly.

7.8. All meetings and the work of the Coaches Commission are **confidential**. No documents, information, discussion and decisions made at a Commission meeting or otherwise exchanged or agreed in connection with the work of the Commission, shall be disclosed to any other person (other than the President, Executive Board Members, Secretary General, and the World Boxing staff) unless:

7.8.1. the President or the Secretary General and the Coaches Commission Chairperson authorises such disclosure;

7.8.2. the matter is in the public domain; or

7.8.3. such disclosure is required by law or any applicable authority, including the Statutes and Rules of World Boxing.

7.9. Only the Secretary General may engage advisors or consultants to provide particular expertise or advice to the Coaches Commission, following consultation with the Chairperson and World Boxing staff. The role and responsibilities of any consultant should be advised to the members of the Coaches Commission and should not duplicate or conflict with the role of the Coaches Commission. Such consultants or advisors are not members of the Coaches Commission.

8. Authority

8.1. The Coaches Commission is a consultative body to the Sports and Competition Committee and the Executive Board. It has no authority to make decisions for or on behalf of Executive Board or World Boxing, and has no authority to incur any expense or bind World Boxing to any financial or other commitments.

8.2. The Coaches Commission, and its members, shall only represent World Boxing in accordance with these Terms of Reference or by prior approval of the Executive Board.

8.3. The Coaches Commission, and its members shall not make public statements about the Commission or any aspect of its work.

9. Administration

9.1. For each Commission member, World Boxing will reimburse expenses, in accordance with World Boxing Finance Policy.

9.2. World Boxing will organise and make logistical arrangements for travel, accommodation and insurance for Coaches Commission meetings in accordance with World Boxing Finance Policy and World Boxing Budget.

9.3. World Boxing will provide the Coaches Commission with all documents relevant to the work of the Coaches Commission.